

PENN-TRAFFORD SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: POLICY DEVELOPMENT

ADOPTED: January 14, 2008

REVISED:

009. POLICY DEVELOPMENT

Section 1. Purpose

An important function of the Board is to adopt written policies or general principles to govern the discretionary action of those to whom it delegates authority.

Section 2. Delegation Of Responsibility

The Superintendent shall be responsible for formulating and recommending needed policy. Policy may originate through certain needs that are manifested through consultation with the staff or other employees.

Section 3. Citizen Participation

The Board and administration recognize that citizen, employee, and student participation in the study of appropriate school issues can be a valuable asset. When such citizen participation is to be recognized, the Board and Superintendent shall accept a posture of support and cooperation with the efforts of such committees.

At the inception, the Superintendent shall be responsible for providing the committee with orientation information as follows:

- a. Project scope.
- b. Project beginning and completion dates.
- c. Committee role as a recommending body.
- d. Clarification of the Board's role in decision-making or policy adoption.
- e. Procedure for concluding the project.

Committee reports shall be made to the Superintendent and/or Board.

Section 4. Solicitor Involvement

The Superintendent shall seek the counsel of the Board's solicitor and/or other advisors when there may be a question of legality or proper procedure in the development of a proposed policy.

References:

School Code – 24 P.S. Sec. 407, 510