

PENN-TRAFFORD SCHOOL DISTRICT  
Harrison City, Pennsylvania

June 14, 2010

The Board of School Directors of the Penn-Trafford School District held its regular monthly meeting in the administration building, Harrison City, PA on Monday, June 14, 2010 at 7:30 p.m.

The meeting was called to order by the President, Mr. Bruce Newell. Members present were: Mr. Larry Harrison, Mrs. Toni Ising, Mr. Philip Kochasic, Dr. Scott Koscho, Mr. Dallas Leonard, Mr. Bruce Newell, Mr. Richard Niemiec, Mr. Nick Petrucci, Dr. P. Jay Tray, Mr. Brett Lago, Board Secretary, Mr. Michael Brungo, Solicitor, Dr. Deborah J. Kolonay, Superintendent, Mr. Harry Smith, Assistant Superintendent, Dr. Matt Harris, Assistant to the Superintendent, Mr. Gregory Karazsia, Director of Student Learning Supports, and Mrs. Ramona Pope, Director of Human Resources. Mr. Shaun Rinier, PTEA Representative, and Chris Novak, Student Union Representative, were also present.

**ROLL CALL**

Mr. Newell announced that an executive session was held prior to the meeting to discuss personnel and informational items.

A moment of silence was held in honor of Sergeant First Class Robert Fike who was killed in action in Afghanistan. He was a 1989 graduate of Penn-Trafford.

Mr. Chris Novak, Student Union Representative, reported they are beginning their plans for Homecoming this fall with movies being the theme. He also announced that there are many summer projects available through CAP.

**INFORMATION**

Mr. Smith introduced the architectural firms of AXIS Architecture, P.C. and HHSDR Architects/Engineers who were selected by the board to do the feasibility study for the district. AXIS presented their study to the board followed by HHSDR.

Mr. Bill Gourdie addressed the board regarding the possible renovation project and the millage increase for PSERS.

**RECOGNITION OF VISITORS**

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci that the minutes of the regular meeting held on Monday, May 10, 2010 be approved as presented. Motion carried.

**SECRETARY'S REPORT ACCEPTED**

A motion was made by Mr. Harrison and seconded by Mrs. Ising that the treasurer's report for May 2010 and the high school extracurricular report for April 2010 be approved as presented and made a part of the official minutes. Motion carried.

**TREASURER'S REPORT ACCEPTED**

A motion was made by Mr. Niemiec and seconded by Dr. Koscho that the list of bills for June 2010 be paid as presented.

**BILLS APPROVED FOR PAYMENT**

Roll call vote: Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

## ATHLETICS AND EXTRACURRICULAR

### **ATHLETIC AND EXTRACURRICULAR RESIGNATIONS ACCEPTED**

A motion was made by Dr. Koscho and seconded by Mr. Leonard to accept the following resignations:

- a. Robert Read – Colorguard Instructor
- b. Aimee Markilinski – Head Coach, Junior High Softball Team
- c. Mark DeNillo – Junior High Wrestling Coach
- d. Lee Schickel – Assistant Varsity Wrestling Coach
- e. Rick Baugh – Junior High Assistant Softball Coach

Motion carried.

### **ATHLETIC AND EXTRACURRICULAR PERSONNEL EMPLOYED**

A motion was made by Dr. Koscho and seconded by Mr. Leonard to employ the following personnel:

- a. Mark DeNillo – Assistant Varsity Wrestling Coach
- b. Lee Schickel – Junior High Assistant Wrestling Coach
- c. Carol Bastian – Deer Valley Assistant Coordinator
- d. Greg Saracini – Head Teacher, Penn-Trafford High School

Roll call vote: Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

## BUDGET AND FINANCE

### **BUDGET PRESENTED AS TENTATIVELY ADOPTED ON MAY 3, 2010**

A motion was made by Mr. Kochasic and seconded by Dr. Tray to recommend that the 2010-2011 school district budget and schedules, in the total amount of \$47,476,459 tentatively adopted at the information meeting held on May 3, 2010 and properly advertised in accordance with the School Laws of Pennsylvania, be adopted and filed in the official board minutes to include the following taxes as shown in the budget:

- a. Real Estate Tax: At a rate of 72.75 mills (\$7.275 on each one hundred dollars (\$100) assessed valuation of taxable property). The real estate tax rate for the Allegheny County portion located in Trafford Borough is 14.17 mills. The revenue derived from the millage increase is designated as reserved for future PSERS costs.
- b. Per Capita Tax (Section 679, School Laws of Pennsylvania) at a rate of five dollars (\$5.00) on each eligible resident.
- c. Act 511 Taxes:

Per Capita Tax	\$10.00
Occupation Resident Tax	\$10.00
Local Services Tax	\$52.00
Realty Transfer Tax	1%
Earned Income and Net Profits Tax	1%

### **THE 2010-2011 BUDGET BREAKDOWN IS AS FOLLOWS:**

<u>REVENUE:</u>	6000 SERIES (LOCAL SOURCES)	\$ 23,781,839
	7000 SERIES (STATE SOURCES)	\$ 23,041,195
	8000 SERIES (FEDERAL SOURCES)	\$ 653,425
	9000 SERIES (INTERFUND TRANSFERS)	<u>\$ 0</u>
		\$ 47,476,459

<u>EXPENDITURES:</u>	1100 – Regular Programs	\$ 21,796,956
	1200 – Special Programs	3,907,384
	1300 – Vocational Education	425,000
	1400 – Other Instructional Programs	534,859
	2100 – Pupil Personnel Services	960,845
	2200 – Support Services (Instructional)	826,416
	2300 – Support Services (Administration)	2,944,712
	2400 – Health Services	452,023
	2500 – Business Services	431,795
	2600 – Custodial (Maintenance)	5,706,863
	2700 – Transportation	2,829,880
	2800 – Data Processing	772,682
	2900 – Other Support Services	146,851
	3200 – Student Activities	1,210,218
	3300 – Community Services	100,000
	5100 – Debt Service	4,012,780
	5900 – Budgetary Reserve	<u>417,195</u>
		\$ 47,476,459

Estimated Beginning Fund Balance: \$ 4,200,000  
(July 1, 2010)

Budgeted Revenues (2010-2011): \$ 47,476,459

**BUDGETED TOTAL REVENUES:** \$ 51,676,459

Budgeted Expenditures (2010-2011): \$ 47,476,459

**ESTIMATED EXPENDITURES:** \$ 47,476,459

**ESTIMATED ENDING FUND BALANCE:** \$ 4,200,000  
**(June 30, 2011)**

A discussion followed regarding the budget situation.

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to amend the main motion to read 73.25 mills instead of 72.75 mills.

**MAIN MOTION  
AMENDED TO READ  
73.25 MILLS**

Mr. Lago reported that with the proposed increase the following changes would also need to be made to the amended motion:

- Trafford Borough's millage rate would increase to 14.27 mills;
- The 6000 Series (Revenue) would increase to \$23,916,703 for a revenue total of \$47,611,323;
- The Budgetary Reserve (Expenditures) would increase to \$552,059 for an expenditure total of \$47,611,323.

Roll call vote: Mr. Harrison: no; Mrs. Ising: yes; Dr. Koscho: no; Mr. Kochasic: yes; Mr. Leonard: no; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: no; Mr. Newell: yes.  
Result of vote: 5 yes; 4 no; 0 absent. Motion carried.

The board then voted on the motion as amended:

- a. Real Estate Tax: At a rate of 73.25 mills (\$7.325 on each one hundred dollars (\$100) assessed valuation of taxable property). The real estate tax rate for the Allegheny County portion located in Trafford Borough is 14.27 mills. The revenue derived from the millage increase is designated as reserved for future PSERS costs.
- b. Per Capita Tax (Section 679, School Laws of Pennsylvania) at a rate of five dollars (\$5.00) on each eligible resident.
- c. Act 511 Taxes:
 

Per Capita Tax	\$10.00
Occupation Resident Tax	\$10.00
Local Services Tax	\$52.00
Realty Transfer Tax	1%
Earned Income and Net Profits Tax	1%

**THE 2010-2011 BUDGET BREAKDOWN IS AS FOLLOWS:**

<u>REVENUE:</u>	6000 SERIES (LOCAL SOURCES)	\$ 23,916,703
	7000 SERIES (STATE SOURCES)	\$ 23,041,195
	8000 SERIES (FEDERAL SOURCES)	\$ 653,425
	9000 SERIES (INTERFUND TRANSFERS)	<u>\$ 0</u>
		\$ 47,611,323

<u>EXPENDITURES:</u>	1100 – Regular Programs	\$ 21,796,956
	1200 – Special Programs	3,907,384
	1300 – Vocational Education	425,000
	1400 – Other Instructional Programs	534,859
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	2300 – Support Services (Administration)	2,944,712
	2400 – Health Services	452,023
	2500 – Business Services	431,795
	2600 – Custodial (Maintenance)	5,706,863
	2700 – Transportation	2,829,880
	2800 – Data Processing	772,682
	2900 – Other Support Services	146,851
	3200 – Student Activities	1,210,218
	3300 – Community Services	100,000
	5100 – Debt Service	4,012,780
	5900 – Budgetary Reserve	<u>552,059</u>
		\$ 47,611,323

Estimated Beginning Fund Balance: \$ 4,200,000  
(July 1, 2010)

Budgeted Revenues (2010-2011): \$ 47,611,323

**BUDGETED TOTAL REVENUES:** \$ 51,676,459

Budgeted Expenditures (2010-2011): \$ 47,611,323

**ESTIMATED EXPENDITURES:** \$ 47,611,323

**ESTIMATED ENDING FUND BALANCE:** \$ 4,200,000  
**(June 30, 2011)**

**BUDGET APPROVED  
AS AMENDED FOR  
THE 2010-2011  
SCHOOL YEAR**

Roll call vote: Mrs. Ising: yes; Dr. Koscho: no; Mr. Kochasic: yes; Mr. Leonard: no; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: no; Mr. Harrison: no; Mr. Newell: yes.  
Result of vote: 5 yes; 4 no; 0 absent. Motion carried.

**ADMINISTRATION  
GRANTED  
PERMISSION TO  
ADVERTISE FOR BIDS**

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci to grant the administration permission to advertise for bids for those items and projects requiring competitive bidding according to statute and appearing in the 2010-2011 school budget as well as the current construction budget.

Roll call vote: Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**ADMINISTRATION  
AUTHORIZED TO PAY  
ALL END-OF-YEAR  
INVOICES FOR 2009-  
2010 AND MAKE  
BUDGETARY  
TRANSFERS**

A motion was made by Mr. Kochasic and seconded by Mr. Leonard to authorize the administration to pay all end-of-the-year invoices which are a part of the 2009-2010 school district operations and were included in the current budget and to make end-of-the-year budgetary transfers.

Roll call vote: Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**DEPOSITORS NAMED  
FOR 2010-2011**

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci that the following banks be named depositories for the 2010-2011 school year for the accounts as listed below:

**S&T BANK, Irwin 15642**

PTSD General Fund NOW Account  
PTSD Secondary General Fund Account  
PTSD Money Market Account  
PTSD Payroll Fund  
PTSD Cafeteria Checking Account  
PTSD Cafeteria Account  
PTSD Cafeteria Money Market Account  
PTSD Athletic Fund Checking Account  
Penn Middle School Account  
Trafford Middle School Account  
Harrison Park Elementary School Account  
Level Green Elementary School Account  
McCullough Elementary School Account  
Sunrise Estates Elementary School Account  
Trafford Elementary School Account

**PNC BANK, Harrison City 15636**

PTHS Activities Fund Account  
McCullough Student Council Activity Fund  
PTSD Deer Valley Account  
Easy Procure Account  
Capital Reserve Account

**PLGIT ACCOUNT**

General Fund Account  
2000 Capital Improvement Account  
Cafeteria Fund Account

**PSDLAF ACCOUNT**

General Fund Account  
Capital Reserve Account

**PENNSYLVANIA TREASURER'S INVEST PROGRAM**

General Fund Account

Roll call vote: Mr. Petrucci: yes; Dr. Tray: yes; Mr. Niemiec: yes; Mr. Leonard: yes; Mrs. Ising: yes; Mr. Harrison: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Leonard to authorize the administration to make payments amounting to \$14,700.00 for credits earned by professional employees in accordance with the negotiated agreement. The list, as presented to the Board showing the individual payments due, will be filed with the official minutes of this meeting.

**CREDIT REIMBURSEMENT AUTHORIZED**

Roll call vote: Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to award the bid for Gasoline and Diesel Fuel per the referenced prices from the party indicated whom the Westmoreland Intermediate Unit Joint Purchasing Consortium has identified as the lowest responsible bidder meeting or equaling specifications for the 2010-2011 school year. The successful bidder is Ports Petroleum at a cost of \$2.5345 per gallon.

**BID AWARDED TO PORTS PETROLEUM FOR GASOLINE AND DIESEL FUEL**

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci to approve the lease agreement with Apple Computer for a 48-month lease for 208 computers at a total cost of \$223,070.44.

**LEASE AGREEMENT WITH APPLE COMPUTER APPROVED**

Roll call vote: Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Leonard to authorize the administration to solicit quotes for a tax anticipation note.

**ADMINISTRATION AUTHORIZED TO SOLICIT QUOTES FOR TAX ANTICIPATION NOTE**

Roll call vote: Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**BUILDINGS AND GROUNDS/SAFETY**

A motion was made by Mr. Harrison and seconded by Mr. Leonard to approve VARtek at a cost of \$4,950.00 to perform technology audit and oversight.

**VARTEK APPROVED TO PERFORM TECHNOLOGY AUDIT AND OVERSIGHT**

Roll call vote: Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

## **EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION**

### **LOCAL 32BJ CONTRACT TENTATIVELY APPROVED FOR PARAPROFESSIONALS**

A motion was made by Mrs. Ising and seconded by Mr. Petrucci to approve the tentative Local 32BJ contract beginning July 1, 2009 and ending June 30, 2013 for paraprofessionals.

Roll call vote: Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

## **PERSONNEL AND CURRICULUM**

### **ADDITIONAL SUBSTITUTE SUPPORT PERSONNEL APPROVED**

A motion was made by Mr. Petrucci and seconded by Mr. Leonard to approve the list of additional substitute support personnel for the months of June and July 2010. Motion carried.

### **TENTATIVE ASSIGNMENTS APPROVED FOR 2010- 2011**

A motion was made by Mr. Petrucci and seconded by Dr. Tray to approve the tentative assignments of professional personnel, as presented by the Superintendent for the 2010-2011 school year. The assignments, for the most part, were recommended by the principals. Final assignments will be reviewed and approved by the Board prior to the deadline date of August 19, 2010. Motion carried.

### **SCHOOL PHYSICIANS EMPLOYED FOR 2010-11**

A motion was made by Mr. Petrucci and seconded by Mr. Leonard to employ the following school physicians for the Penn-Trafford School District for the 2010-2011 school year:

- a. Dr. Kevin Wong at a salary of \$17,500
- b. Dr. Gary Johnson at a salary of \$8,500

Roll call vote: Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

### **OFFICIAL RATINGS FOR INSTRUCTIONAL PERSONNEL ACCEPED AND FILED**

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to accept and file the official ratings for instructional personnel for the 2009-2010 school year as determined by the Principals and Superintendent.

Roll call vote: Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

### **PROFESSIONAL CONTRACTS ISSUED**

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to issue professional contracts to the following teachers in accordance with Section 1108 of the School Laws of Pennsylvania. These teachers have satisfactorily completed three (3) years of teaching in the Penn-Trafford School District.

- a. Stephanie Bruggeman
- b. Jessica Conway
- c. Karrie Gutwald
- d. Brian Hyland
- e. Kelly Keilbach
- f. Phillip Moses
- g. Kelly Pratt
- h. Kelly Reilly
- i. Michelle Stewart
- j. Stephen Weir

Roll call vote: Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Newell: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Leonard to approve the following student teacher assignments for the 2010-2011 school year:

**STUDENT TEACHER ASSIGNMENTS APPROVED FOR 2010-2011**

**Slippery Rock University:**

<u>Cooperating Professional</u>	<u>Student Teacher</u>	<u>Area</u>	<u>Dates</u>
Pat Blahovec (PTHS)	Christy Sullivan	School Nurse Grades 9-12	50 hours during 2010-11 school year

**California University of PA:**

<u>Cooperating Professional</u>	<u>Student Teacher</u>	<u>Area</u>	<u>Dates</u>
Vanessa Baugh	Lauren Dubinsky	Guidance	8/30/10-12/10/10

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Harrison to accept the following resignations:

**RESIGNATIONS ACCEPTED FOR JESSICA CONWAY AND ANNETTE PLAZIO**

- a. Jessica Conway – English/Video teacher at Penn-Trafford High School effective August 25, 2010
- b. Annette Plazio – 2<sup>nd</sup> grade teacher at McCullough Elementary School effective the end of the 2009-2010 school year

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to approve the revisions to the 2010-2011 school calendar as follows under Section 1502 of the Pennsylvania School Code and designate these days as Official School District Holidays:

**REVISIONS TO 2010-2011 SCHOOL CALENDAR APPROVED**

- Friday, April 22, 2011
- Friday, June 3, 2011

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Newell: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Harrison to revise Open House dates for the elementary schools due to a conflict with the scheduling of the fifth grade Deer Valley field trip.

**REVISION OF OPEN HOUSE DATES FOR ELEMENTARY STUDENTS APPROVED**

<u>Open House originally scheduled for:</u>	<u>Revised date:</u>
Tuesday, September 21 (for K-2) Trafford Elementary (K-5)	Tuesday, September 28 (for K-2) Trafford Elementary (K-5)
Thursday, September 23 (Grades 3-5)	Thursday, September 30 (Grades 3-5)

Roll call vote: Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Newell: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**K-12 INSIGHT  
SYSTEMS-BASED  
STAKEHOLDER  
ENGAGEMENT  
SOLUTION  
APPROVED**

A motion was made by Mr. Petrucci and seconded by Mr. Leonard to approve the K-12 Insight Systems-Based Stakeholder Engagement Solution for a three-year period at an initial annual cost of \$13,520.

Roll call vote: Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Newell: yes.

Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**STUDENT  
#EA201011001  
APPROVED FOR  
EARLY ADMISSION**

A motion was made by Mr. Petrucci and seconded by Dr. Koscho to approve student #EA201011001 for early admission to first grade at Sunrise Estates Elementary School. The student has met all early admission requirements.

Roll call vote: Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Newell: yes.

Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**ROSEANN FUNYAK  
EMPLOYED AS  
SCHOOL CLERK**

**ACTION ITEM #1**

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to employ Roseann Funyak as a school clerk to be assigned by the administration effective June 15, 2010. Compensation will be at the rate of \$12.80 per hour with fringe benefits provided according to the negotiated agreement. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, Act 151, and Act 114 waivers from the Commonwealth of Pennsylvania within 30 days.

Roll call vote: Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mr. Newell: yes.

Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**CHRISTINA WUKICH  
EMPLOYED**

**ACTION ITEM #2**

A motion was made by Mr. Petrucci and seconded by Dr. Koscho to employ the following professional employee effective August 25, 2010 to teach in area of her respective certification and as assigned by the administration. Employment is contingent upon the receipt of a signed contract not later than Friday, June 18, 2010 and the subsequent receipt of all necessary certification documentation and the acceptance of Act 34, Act 151, and Act 114 waivers from the Commonwealth of Pennsylvania.

<u>Name</u>	<u>Step / Level</u>	<u>Salary</u>
Christina Wukich	M / 2	\$41,367

Roll call vote: Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Mr. Newell: yes.

Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**ACTION ITEM #3**

A motion was made by Mr. Petrucci and seconded by Mr. Leonard to amend the High School Program of Studies for the 2010-2011 school year to reflect two changes for students taking AP courses.

**HIGH SCHOOL  
PROGRAM OF STUDIES  
AMENDED REGARDING  
AP COURSES**

Currently, all students enrolled in AP courses must take the AP exams and pay the costs for these exams.

The change will read: "Students taking AP courses are encouraged to take the AP exams and pay the costs for these exams."

Currently, all students taking AP courses are exempt from taking midterm and final exams.

The change will read: "All students taking AP courses are required to take midterm and final exams."

Roll call vote: Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Newell: yes.

Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II**

A motion was made by Dr. Tray and seconded by Mr. Leonard to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, May 3, 2010. Motion carried.

**MINUTES OF INFO/  
COMMITTEE MEETING  
ACCEPTED AND FILED**

A motion was made by Dr. Tray and seconded by Mr. Kochasic to continue the Resolution adopted on June 14, 1979 providing for a change in the roll call procedures for matters as outlined in Section 508 of the Public School Code of 1949 during the 2010-2011 school year. A copy of the Resolution was filed with the June 14, 1979 board minutes. Motion carried.

**CHANGE IN ROLL CALL  
PROCEDURES  
CONTINUED FOR  
2010-2011**

A motion was made by Dr. Tray and seconded by Mr. Kochasic to continue the bond coverage for the Secretary of the Board of School Directors, Mr. Brett Lago, and the Assistant Secretary of the Board of School Directors, Mrs. Janice Oliver, in the amount of \$50,000 for the 2010-2011 school year.

**BOND COVERAGE  
CONTINUED FOR BRETT  
LAGO AND JANICE  
OLIVER**

Roll call vote: Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Dr. Tray and seconded by Mr. Harrison to grant permission to School Board Members, Secretary, Solicitor, and District Administrators to attend the Annual Convention of the National School Boards Association, the American Association of School Administrators, The Association for the Supervision and Curriculum Development, the National Staff Development Council, the Center for Quality Leadership/School Research Nexus, the International Reading Association, or any other educational convention during the 2010-2011 school year which will be of educational or financial advantage to the Penn-Trafford School District. In addition, the Superintendent may approve any conference or workshop for any staff member which is conducted in the Commonwealth of Pennsylvania. An itemized verified statement of expenditures will be maintained in the business office and made a part of the record following all conferences or workshops attended.

**PERMISSION GRANTED  
TO ATTEND  
CONFERENCES/  
WORKSHOPS**

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**ADMINISTRATION  
AUTHORIZED TO  
SUBMIT FEDERAL  
PROGRAM  
APPLICATIONS**

A motion was made by Dr. Tray and seconded by Mr. Leonard to authorize the administration to submit the federal program applications (such as Title I and Title II-A) for the 2010-2011 school year.

Roll call vote: Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**PARTICIPATION IN  
CURRICULUM/NON-  
INSTRUCTIONAL  
RESOURCE SERVICES  
DEPT. APPROVED**

A motion was made by Dr. Tray and seconded by Mr. Niemiec to approve participation in the Curriculum and Non-Instructional Resource Services Department – Westmoreland Intermediate Unit #7 Co-op Drug-Free Schools and Communities Act of 1986 for the 2010-2011 school year.

Roll call vote: Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**WESTMORELAND  
COUNTY PUBLIC  
SCHOOL HEALTHCARE  
CONSORTIUM  
AGREEMENT  
APPROVED AS  
AMENDED**

A motion was made by Dr. Tray and seconded by Mr. Leonard to approve the amended Agreement of the Westmoreland County Public School Healthcare Consortium that is to be effective July 1, 2010 and to authorize and direct the execution of the Agreement by the Board President and Superintendent.

Roll call vote: Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**ATTACHMENT A OF  
IDEA-B PL 108-446  
RIDER PROGRAM  
NARRATIVE ADOPTED  
FOR 2010-2011**

A motion was made by Dr. Tray and seconded by Dr. Koscho to adopt Attachment A of the IDEA-B P.L. 108-446 Rider Program Narrative for the 2010-11 school year as requested by the Westmoreland Intermediate Unit:

The Penn-Trafford School District hereby gives notice of its adoption of the Westmoreland Intermediate Unit's policies and procedures under the federal requirements of 34 CFR PART 300<sup>1</sup>. A copy of the policies and procedures is maintained for review in the administrative offices. The IU-adopted policies and procedures are implemented to fulfill the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the Individuals with Disabilities Education Act – Part B. The Subgrantee has in effect policies and procedures whereby the SEA may, through corrective action for failure to comply with Part B of the act, exercise its general supervisory authority to withhold all direct or indirect subsidies for special education and related services provided by the SEA to public agencies with the responsibility to offer a free appropriate public education to eligible children [20 U.S.C. Section 1412 (11), 34 C.F.R. Section 300.151, and 34 C.F.R. Section 300.608].

Roll call vote: Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Dr. Tray and seconded by Mr. Kochasic to approve revisions to Policy Nos. 237, 335 and 605.

**REVISIONS TO POLICY  
NOS. 237, 335 AND 605  
APPROVED**

Roll call vote: Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Dr. Tray and seconded by Mr. Leonard to approve Administrative Regulation No. 000.

**ADMINISTRATIVE  
REGULATION  
NO. 000 APPROVED**

Roll call vote: Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

### **TAXES/INSURANCE/CENSUS**

A motion was made by Mr. Leonard and seconded by Mr. Kochasic to appoint Central Tax Bureau of Pennsylvania, Inc. (CENTAX) as the District Delinquent Tax Collector for the delinquent 2009 per capita, occupation residence and wage taxes. There will be no cost to the district for the collection of per capita and occupation residence taxes. The cost of collection for the wage taxes will be 10% of the amount collected for all delinquent taxes up to July 1, 2010. For all delinquent taxes effective July 1, 2010 and on, the collection rate will be the same as in effect for current taxes.

**CENTAX APPOINTED  
AS DISTRICT  
DELINQUENT TAX  
COLLECTOR FOR 2009  
DELINQUENT TAXES**

Roll call vote: Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Harrison to adopt the Homestead and Farmstead Exclusion Resolution effective July 1, 2010. A complete copy of the resolution will be filed with the official minutes of this meeting.

**HOMESTEAD AND  
FARMSTEAD  
EXCLUSION  
RESOLUTION  
ADOPTED**

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Petrucci to authorize the continuance of the following Act 511 Tax Resolutions and Taxes for the 2010-2011 school year:

**CONTINUANCE OF  
ACT 511 TAX  
RESOLUTIONS AND  
TAXES AUTHORIZED**

- Per Capita Tax
- Occupational Residence Tax
- Earned Income Tax
- Earned Income and Net Profits Tax
- Realty Transfer Tax
- Local Services Tax

Roll call vote: Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**TAX RATE OF 73.25  
MILLS ADOPTED;  
14.27 MILLS  
ADOPTED FOR  
TRAFFORD  
BOROUGH**

A motion was made Mr. Leonard and seconded by Mr. Petrucci that the Board of School Directors adopt the following resolution:

“BE IT RESOLVED AND IT IS HEREBY RESOLVED by the Board of School Directors of the Penn-Trafford School District that there is hereby assessed, levied, and imposed for the fiscal year beginning July 1, 2010, and ending June 30, 2011, a tax on all real estate in the district subject to taxation at the rate of 73.25 mills (\$7.325 for each ONE HUNDRED DOLLARS (\$100) of assessed valuation of taxable property.) The real estate tax rate for the Allegheny County portion located in Trafford Borough is 14.27 mills.”

Roll call vote: Dr. Koscho: no; Mr. Kochasic: yes; Mr. Leonard: no; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: no; Mr. Harrison: no; Mrs. Ising: yes; Mr. Newell: yes.  
Result of vote: 5 yes; 4 no; 0 absent. Motion carried.

**\$5.00 PER CAPITA  
TAX RESOLUTION  
ADOPTED**

A motion was made by Mr. Leonard and seconded by Mr. Kochasic to adopt the following resolution:

“BE IT RESOLVED AND IT IS HEREBY RESOLVED by the Board of School Directors of the Penn-Trafford School District that there is hereby levied, assessed, and imposed for the fiscal year beginning July 1, 2010, and ending June 30, 2011, a tax under Section 679 of the Public School Code of 1949, as amended of FIVE DOLLARS (\$5) Per Capita on each resident or inhabitant of the school district eighteen years of age or over as of July 1, 2010 having a gross earnings of \$12,000 or more.

“This tax shall not apply to any person who was not subject to this tax on the first day of the fiscal year and who, during the fiscal year, was also a resident or inhabitant of another school district imposing a like tax, if such person shall produce and exhibit to the tax collector an official receipt of the tax collector of such other district showing payment of said like tax for said fiscal year.

“This tax shall not apply to any person who does not attain or has not attained the age of eighteen years of age or over on July 1, 2010.

“The Board may by resolution provide for complete or partial exemption based on total income as authorized by Section 679 of the Public School Code of 1949, as amended.”

Roll call vote: Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

**REQUEST BY  
TRAFFORD  
BOROUGH TO  
EXONERATE TAXES  
APPROVED**

A motion was made by Mr. Leonard and seconded by Mr. Petrucci to approve the request made by Trafford Borough Council to exonerate school/real estate taxes for property recorded in the Office of the Recorder of Deeds in and for Westmoreland County, Pennsylvania as listed:

Tax Map Number: 36-03-03-143 – to be used as a public parking lot  
36-03-03-011 – to be used as a right-of-way for expansion  
of Route 130 bridge

Roll call vote: Mr. Harrison: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

The administration received quotations for All Sports Insurance for the 2010-2011 school year. All quotations were reviewed by the administration. Therefore, a motion was made by Mr. Leonard and seconded by Mr. Petrucci to award the All Sports Insurance for 2010-2011 to A-G Administrators, Inc. with coverage as follows:

**ALL SPORTS  
INSURANCE  
AWARDED TO A-G  
ADMINISTRATORS  
FOR 2010-2011**

All Sports Insurance: Plan 1, Premium \$10,300. Provides a 10-year benefit program of up to \$1,000,000. \$100 Excess Plan.

Roll call vote: Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

The administration received quotations for Student Accident Insurance for the 2010-2011 school year. All quotations were reviewed by the administration. Therefore, a motion was made by Mr. Leonard and seconded by Mr. Harrison that the Student Accident Insurance for 2010-2011 be awarded to the Gleason Insurance Company, PO Box 820, Johnstown, PA 15907 with coverage as follows:

**STUDENT ACCIDENT  
INSURANCE  
AWARDED TO  
GLEASON INS. CO.  
FOR 2010-2011**

	<u>Premiums</u>	
	<u>School Time</u>	<u>24-Hour Coverage</u>
All students K-12	\$28.00/year	\$124.00/year

Roll call vote: Dr. Koscho: yes; Mr. Kochasic: yes; Mr. Leonard: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Tray: yes; Mr. Harrison: yes; Mrs. Ising: yes; Mr. Newell: yes.  
Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

Mr. Brungo reported that he will forward a written report to Dr. Kolonay for submission to the board.

**SOLICITOR'S REPORT**

**SPECIAL REPORTS**

Dr. Tray, IU #7/Library Representative and Legislative Council Representative, reported that he will be attending the Trafford Library Board Meeting tomorrow. The IU meeting is the last Tuesday of the month. He added that there is no Legislative Council meeting scheduled although he is kept informed on a regular basis.

Mr. Petrucci, Career Tech Representative, reported that their meeting is scheduled for Wednesday, June 16.

Recreation:

Dr. Koscho, Penn Township Representative, reported that their next meeting will be June 24.

Mr. Petrucci, Trafford Borough Representative, reported that their next meeting is June 28.

Mr. Smith, PTARC Representative, announced that the triathlon is this weekend. Mr. Harrison added that they are looking for volunteers and plan to meet Friday evening at the Warrior Center.

**ADJOURNMENT**

A motion was made by Dr. Koscho and seconded by Mrs. Ising that the meeting be adjourned at 9:40 p.m. Motion carried.

**EXECUTIVE  
SESSION**

Mr. Kochasic announced that there would be an executive session following the meeting.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

